#### CUSTOMER ASSISTANCE GUIDE BUILDING PERMIT APPLICATION SUBMITTAL REQUIREMENTS

#### <u>DETACHED STRUCTURES (1000 SQ FT OR MORE)</u> <u>ACCESSORY TO DETACHED ONE FAMILY DWELLING</u>

(Shed – Detached Garage – Pavilions – Etc)

8	Please read all of the following information.
9	The following is a check list. You must have a "checkmark" in all the sections listed below prior to submitting your application.
	"Affidavit of Exemption" (See attached form) If you are hiring a contractor to construct your structure, and they have workers' compensation, have the contractor or their insurance carrier provide us with a "Certificate of Insurance" showing proof of such. If the homeowner or a contractor without workers compensation is constructing the structure, the attached form must be completed and notarized.
	A site plan showing the proposed detached accessory structure, the outside dimensions of the structure the distances in feet, to the front, sides, and rear property lines.
	Two (2) sets of construction drawings that <b>show in detail</b> code compliance for all of the work proposed to include <b>but not limited to</b> the following information;
	Footing detail including depth below frost line.  Type of foundation.  Roof rafter size (2x6, 2x8, 2x10, etc).  Rafter spacing (16" on center, 24" on center, etc).  Thickness and type of roof sheathing.  Ceiling joist size and spacing.  Floor joist size and spacing.  Wall sections showing top, bottom plates and headers.  Location and size of all beams, girder/headers.  Sizes of all doors.  Plumbing Plans if applicable.  Mechanical Plans if applicable.  Electrical Plans if applicable.  Wall bracing detail (material, length and fastening).

MDIA will review plans submitted to determine code compliance. If the minimum submittal requirements are not met, we will ask the applicant to supply additional information. If the minimum requirements are met, the plans will be marked "approved". A building permit will be issued and the applicant will be notified of the inspection fees and when they can pick-up the permit at the Municipal Building. All fees shall be paid prior to the issuance of the permit. Then use the inspection procedures provided to have all of the required inspections performed.

Completed building permit application.

#### INSPECTION PROCEDURES DETACHED ACCESSORY STRUCTURES

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times for inspections. These are the plans that were submitted with your application and were marked "Approved" by the Building Code Official.
- The permit applicant or authorized agent is responsible for scheduling all inspections.
- To schedule an inspection call the inspector listed below.
- DO NOT schedule an inspection if the work is not ready!!!!
- When scheduling an inspection, you must supply your permit number to the inspector.

## PLEASE GIVE THREE (3) WORKING DAYS ADVANCE NOTICE FOOTING INSPECTION WILL BE GIVEN PRIORITY MIDDLE DEPARTMENT INSPECTION AGENCY, INC.

- 1. Footing inspection To be done after forming and prior to placing of concrete.

  Inspector: Patrick Duffy Phone: 1-800-922-6342
- 2. Foundation inspection French drain and water-proofing prior to backfilling.

  Inspector: Patrick Duffy Phone: 1-800-922-6342
- 3. Plumbing under slab (rough-in) done prior to placing concrete floor.

  Inspector: Patrick Duffy Phone: 1-800-922-6342
- 4. Electrical Rough-in To be done prior to insulating.

  Inspector: Keith Reiser Phone: 1-800-608-6342
- 5. Framing inspection Done prior to insulating, but after heating, plumbing and wiring are roughed in, and prior to any exterior finishes being applied.

  Inspector: Patrick Duffy

  Phone: 1-800-922-6342
- 6. Energy conservation.

Inspector: Patrick Duffy Phone: 1-800-922-6342

- 7. Wallboard. Only needed if there is an integral or attached garage.

  Inspector: Patrick Duffy Phone: 1-800-922-6342
- 8. Final Electrical When job is completely finished.

Inspector: Keith Reiser Phone: 1-800-608-6342

9. Final inspection – When job is completely finished, prior to occupancy permit and after plumbing, mechanical and electrical.

Inspector: Patrick Duffy Phone: 1-800-922-6342

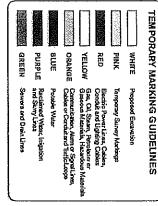
BEFORE DIGGING CALL 811 - SEE ATTACHED BROCHURE

### Safe digging no accident! S

Dial 8-1-1 below. Know what's







The following information is needed when you call PA One Call System.

YOUR TELEPHONE NUMBER
YOUR MAILING ADDRESS
COUNTY - The name of the county where the work will

WORK WIII TAKE PLACE
THE ADDRESS WHERE THE WORK WILL TAKE PLACE tale place KUNICIPALITY - City, Township or Borough where the

IS THE PROPOSED EXCAVATION AREA (WORK SITE) THE NEAREST INTERSECTING STREET TO THE WORK SITE THE NAME OF A SECOND INTERSECTION NEAR THE

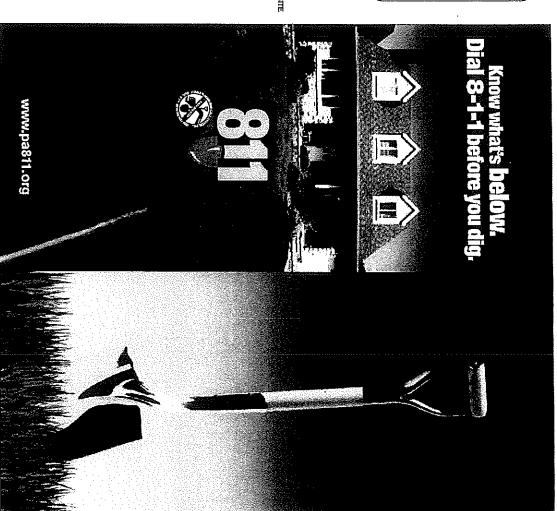
MARKED IN WHITE — Yes or NO
OTHER INFORMATION THAT WOULD HELP THE
LOCATOR FIND THE SITE. Clerifying information to
specify the send Location of the dig
THE TYPE OF WORK BEING DONE
WHETHER THE WORK WILL TAKE PLACE IN: Street,
WHETHER THE WORK WILL TAKE PLACE IN: Street,
Stlewalk, Public of Frivate Properly
THE APPROXIMATE DEPTH YOU ARE DISGING
THE EXTENT OF THE EXCAVATION - The approximate
size of the opening: the length and which or densitor
THE METHOD OF EXCAVATION - How will the earth be
moved.

WHO IS THE WORK BEING DONE FOR PERSON TO CONTACT IF THE UTILITIES HAVE QUESTIONS
THE CONTACT PERSON'S PHONE NUMBER - The

phono numbar with area code for daylime contect
THE BEST TIME TO CALL
THE BEST TIME TO CALL
FAX NUMBER ANDIOR EMAIL ADDRESS - The
FAX NUMBER ANDIOR EMAIL ADDRESS - The
FAX NUMBER ANDIOR EMAIL AND BESIDED YOU
RESPONSE from the ficulty owners will be sent to you
SCHEDULED EXCAVATION DATE AND START TIME —
Not less than 3 business days or more than 10
Not less than 3 business days or more than 10

DURATION OF A JOB - How long will the job take ANY ADDITIONAL REMARKS YOU MAY HAVE

You will be given a 10 digit serial number as confirmation of your call and our system will send you the reponses from the utilities on the morning of your scheduled excevation date via fax or email



# What do we do?

We are the "Call before you dig!" company for all of Pennsylvania. If you plan to disturb the earth with powered equipment, you are required by Pennsylvania law to notify the underground utility companies of your intent to do so. Notification occurs by calling 8-1-1 or 1-800-242-1776, 24 hours of the day, every day of the year. Notification can also be done on our website at www.paonecall.org.

We will then notify the utility companies nearby of your intent to dig. The utility companies are responsible to mark where their underground lines are located with policies of flags maint or chalk with policies of flags maint or chalk with the content of the c

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## Why should you call?

Safe digging is no accident! If you are installing a fence or deck, or digging for a mailbox post, patio or other excavation project, it is important to Know What's Below. Dial 8-1-1 or 1-800-242-1776 before you dig. The utility companies do not want an accident, either. The best way to learn where underground utility lines are located is to call before you dig.

Tormore information



### Homeowner Quick Tips

- One easy phone call to 8-1-1 three to ten business days before digging begins helps keep your neighborhood safe.
- Call on Monday or Tuesday if you plan to dig on Saturday or Sunday.
- The utility companies will mark where their underground lines are located with colored paint, flags or chalk.
- Do not remove the flags if you see them in your yard.
- Our service is no cost to homeowners.
- Did you hire someone to install your rence, deck or meanpailo?
  Ask to see the PA One call search number recoverable ting income or digital rencess.

# The Excavator's Responsibility

- Dial 8-1-1 or 1-800-242-1776.
- Do not allow anyone to excavate on your property without calling.
- Always look for the markings on the ground before your dig date.
- If you do not see markings, do not allow anyone to dig. Wait for the lines to be marked by the utility.
- Whoever places the call will receive an email or fax with a list of facility owners who have marked or have not marked. Pay attention to this message.
- Respect the markings by not removing flags or disturbing life adual markings.
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#### Permit Application

DOLE DEPARTMEN
(MDIA)
APPECTION AGENC
SINCE 1883

Customer Number
if known

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MDIA	Office

**\** 

Location	of	Proposed	Work	or	Improvement

Number\_\_\_

Municipality*	County*		
Site Address*			1#
City		State	Zip code
Lot # Subdivision/Land Development	· ·	Phase.	Section
Owner*			ax#
Mailing Address*			Mail
City			
Principal Contractor*	701 1156	<del></del>	Zip code
Mailing Address*	- 110110 %		ax #
		E-N	Iail
City	•	State	Zip code
Architect	Phone#	F	ax #
Mailing Address			Aail
City		State	Zip code
Type of Work or Improvement* (Select all that apply	<i>y</i> ) -		
New Building Addition Alteration	Repair	Demolition	Relocation Energy
Foundation Only Change of Use Plumbing	Mechanical	☐ Electrical	
Describe the proposed work			·
·			
Estimated Cost of Construction* (reasonable fair n	narket value)		
a. Structural Cost		\$	
Installation(s) not included in above cost			
b. Electrical		\$	
c. Plumbing		ro C	
d. Heating, Air Conditioning		ch.	
e. Other		•	
Total Cost of Project (a+b+c+d+e)		\$	

Description of Building Use *(Sele	ct One)			Contraction
<u>Residential</u>		<u>Non-Residen</u>	ntial	
One-Family Dwelling (R	3-3)			
The same of the sa	3-2)	Specific Use:		<del>~</del>
· · · · · · · · · · · · · · · · · · ·	k-2)	Use Group:	Yes No	
∏Hotels (R	(-1)	Change in Use:		
·	•	If YES, Indicate I		
		Maximum Occup	ancy Load:	
		Maximum Live L	oad:	
<b>Building/Site Characteristics</b>				
Number of Residential Dwelling	ng Units:	Existing	Proposed	
Machanical Indiana T				
Water Service: (Select)	leating/Ventilating/Air Con	ditioning (i.e., electric, ga	as, oil, etc.)	
Water Service: (Select) Yes				
Sewer Service: (Select) TYes	_ No Septic Permit#_			
Does or will your building contain any o				
Fireplace(s): Number T	Type of Fuel	BTU's	Type Vent	
Elevator/Escalators/Lifts/Mov	ing walks: (Select)	∏Yes ∏N		
Sprinkler System:	Yes ∏No			
Pressure Vessels:	Yes No			
Refrigeration Systems:	Yes [No			
BUILDING DIMENSIONS				
Existing Building Area:		sq.ft. Number of Stories		
		Addition of Stories	5.	
Proposed Building Area:		sq.ft. Height of Structur	re Above Grade:	ft.
Total Building Area:		Saft. Area of Largest Fi	loor:	sq.ft.
		- 4 Piloa Oi Daigest i	1001.	sq.it.
FLOODPLAIN				
Is the site located within an iden	itified flood prone area? (S	elect One) [Yes	[T]No	
Will any portion of the flood pro		, ,		
		1, 1 = ==	∏No ∏N/A	
Owner/Agent shall verify that an Insurance Program and the Penr	ly proposed construction a	activity complies with the	e requirements of the National Floo	d
S. a a a a a a a a		Sentent Vot (MCE 100-13)	701, specifically section 60.3 ( <i>a)</i> .	
MICTORIC DICTRICT				
HISTORIC DISTRICT				
Is the site located within a Histor	ic District?	Yes	No	

If any construction is within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all Information on this application is correct and the work will be completed in accordance with the "approved" construction documents and <u>PA Act 45 (Uniform Construction Code)</u> and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner or Authorized Agent	Print Name of Owner or Authorized Agent	
Address		Date
Directions to Site:		

<sup>\*</sup> Indicates required field.

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#### READ, UNDERSTAND AND COMPLY WITH THE FOLLOWING NOTICES

NOTICE: In addition to a zoning/construction permit, if the subject property does or will require access to a public road or street, and/or will require improvement/change of existing driveway access to a public road or street. If such public road or street is under the jurisdiction of the Commonwealth of Pennsylvania, you must obtain a Highway Occupancy Permit pursuant to Act no. 428 of 1945, as amended, known as the "State Highway Law", Application for such Highway Occupancy Permit as to a Commonwealth road or street must be made to, with and processed by the Pennsylvania Department of Transportation. If such road or street is under the jurisdiction of North Sewickley Township, you must apply for and obtain a Driveway Permit from the Township.

NOTICE: In addition to a zoning/construction permit, you may need to make other applications and obtain other permits for the development you propose, including but not limited to, depending on location of your premises, for an on-lot sewage permit and/or connection to a public sewer connection permit, water connection permit, and/or Land Development approval, prior to being able to commence construction. Further, following construction and prior to placing into use the proposed structure/building, you will need to procure an Occupancy Permit.

NOTICE: Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of worker's compensation to North Sewickley Township. Contractor also prohibited by law as to building or remodeling under subject Permit from engaging the services of a subcontractor unless subcontractor maintains workers' compensation insurance coverage as to subcontractor's employees. Failure of Contractor and Applicant for this Permit to maintain worker's compensation insurance according to law of Commonwealth of Pennsylvania, and as to said insurance, naming North Sewickley Township as a named insured, coverage requires stoppage of all construction/work under Zoning/Construction Permit issued and a Zoning/Construction Permit may be revoked.

NOTICE: Property owner is responsible for determining if property is subject to private covenants or private plan restrictions and compliance with the restrictions. Private covenants may be more restrictive than zoning/township regulations. Issuance of a building or zoning/construction permit does not constitute compliance with private covenants or restrictions. Permits issued in violation of any private covenants or restrictions are the sole responsibility of the property owner or their authorized representatives.

#### STATEMENTS AND VERIFICATION BY APPLICANT

I do hereby agree to observe and adhere to any and all provisions of the North Sewickley Township Zoning/UCC Code, and do further agree and understand that my failure to do so shall constitute a violation as to any Permit issued per this Application, which violation shall cause any Permit to become Null and Void, and revocable by North Sewickley Township via its Zoning Officer or other designated agent.

I/We hereby certify that as applicants, owners, contractors, agents or others that I/we completed and read the foregoing Application and that the information and statements in this application and other representations contained in all accompanying plans are made a part of this application and are true and correct to the best of my/our knowledge and belief. This statement and verification are made subject to the penalties of 18 PA.C.S.A. Section 4904 relating to unsworn falsifications to authorities, which provides that if I/We knowingly make false statements of averments, I/We may be subject to criminal penalties. I/We hereby authorize representatives of the township to make required inspections upon the property to verify that the construction requested under this application complies with the North Sewickley Township Zoning Ordinance and other applicable codes.

BUILDING CODE OFFICIAL

#### THIS FORM REQUIRES A NOTARY SEAL

#### **AFFIDAVIT OF EXEMPTION**

		s not required to provide workers compensation insurance und rkers' Compensation Law for one of the following reasons, as	er		
	any work pursuant to b	ning own work. If property owner does hire contractor to performition permit, contractor must provide proof of workers' be to the municipality. Homeowner assumes liability for with this requirement.	m		
	Contractor has no emp individual to perform w proof of insurance to the	ployees. Contractor prohibited by law from employing any ork pursuant to this building permit unless contractor provides ne municipality.			
		nder the Workers' Compensation Law. All employees of from workers' compensation insurance (attach copies of religion employees).	us		
Signature o	of Applicant				
County of		<del>-</del>			
Municipality	/ of	_			
		Subscribed, sworn to and acknowledged before me by the above this Day of			
SEAL					
		Notary Public			

#### **APPLICATION FOR ZONING OCCUPANCY PERMIT**

#### NORTH SEWICKLEY TOWNSHIP 893 MERCER ROAD BEAVER FALLS, PA 15010

		Certificate No	
	Telephone No		
OWNER:			
			_PLAN OF LOTS
TAX PARCEL NO			
BUSINESS NAME:_			
APPROXIMATE DA	TE OF COMPLETION:		
OF ANY HAZARDO		ATE; STORE; TRANSPOR STE AS DEFINED BY THE U OCATION:	•
YES		NO	··
IF YES, PLEASE INC	PICATE MATERIAL(S) AN	ID QUANTITY ON REVERS	E.
AND THAT ALL AP		VE INFORMATION IS TRU OF THE NORTH SEWICKLE 'H:	
DATE FILED			- Annual Control of Co
		SIGNATURE OF OWN	ER/AGENT
DATE ISSUED			
		ZONING AND CODES	OFFICER

#### **BUILDING PERMIT RELEASE FORM**

North Sewickley Township Municipal Authority 893 Mercer Road Beaver Falls, PA 15010

Property Owner:	
Address:	
Parcel Number:	
Property Owner Signature	Date
The above-listed property is within th	ne boundary of the North Sewickley Township public sewage
North Sewickley Township.	The property owner may acquire a building permit from
sewage area; therefore, it is not required to pay permit from North Sewickley Township. If this p vacant or unused for 12 months, please contact Enforcement Officer, at 724-601-8539, to verify construction is proposed and the existing system	in the boundary of the North Sewickley Township public y the public sewage tap-in fee and may acquire a building property has an existing on-lot septic system that has been to Tony DiPippa, North Sewickley Township Sewage y that the system is in working order. Additionally, if new m is planned to be used, the system must be verified by the at Officer to be sure it meets the sewage treatment needs of
intending to use water or public sewers; however	he boundaries of the public sewage area, and the owner is not ver, if illegal use of water and sewers is found, the owner will and usage as described in the North Sewickley Township tion 1-15.
	n filed for the tap fee, municipal lien number is ain a building permit from North Sewickley Township.
The above-listed property is vacant be sewage service area. Proper permitting and fee	out within the boundaries of North Sewickley Township publices would be required upon new construction.
North Sewickley Township Municipal Author	ity Signature Date



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

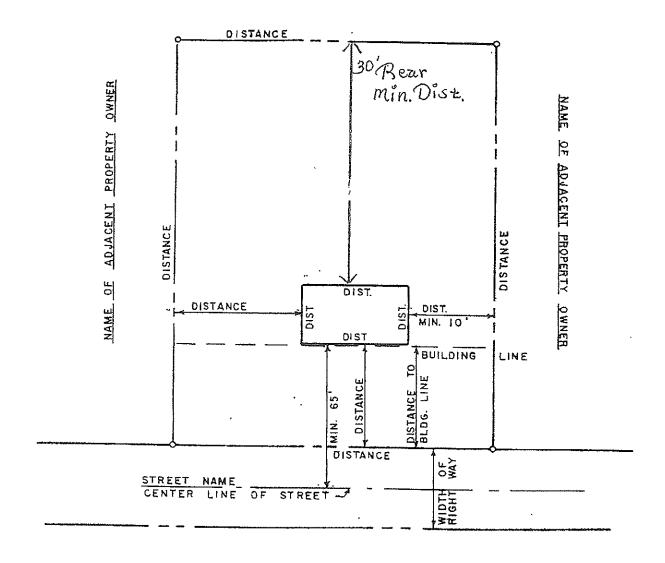
	rtificate does not confer rights t	to the ce	rtificate holder			ıt(s).				
PRODUCER		C	CONTACT NAME: Dawn Singleton							
Baily Insurance Agency, Inc. PO BOX 1070					PHONE [AVC, No. Ext): 724-627-6121 FAX [A/C, No): 724-627-7005					
Waynesburg PA 15370					E-MAIL ADDRESS: receptionist@bailyagency.com					
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					IRLIDED A					55423
License#: 65153 NORTSEW-01				MORTSEM 01	ISURER A :	Insurance Company Insurance Company				55433
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EXCLUS	SIONS AND CONDITIONS OF SUCH	POLICIE	S. LIMITS SHOW	MAY HAVE BI	EEN REDUCED	BY PAID C	LAIMS.			
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE Building Permit										
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OFFICIATE HALDED										
CERTIFICATE HOLDER					CANCELLATION					
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					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN					
A Secretary Company					ACCORDANCE WITH THE POLICY PROVISIONS.					
Matt. Severkley Township										
					AUTHORIZED REPRESENTATIVE					

Dawn Singleton

Q

Chample)

#### NAME OF ADJACENT PROPERTY OWNER



WATER SUPPLY

WELL CITY

SEWAGE DISPOSAL

SEPTIC PUBLIC

NAME OF APPLICANT...

DATE...

## TYPICAL SKETCH for BUILDING PERMIT