

**ORGANIZATION MEETING MINUTES**  
**NORTH SEWICKLEY TOWNSHIP SEWER AND WATER AUTHORITY**  
**January 19, 2023**

---

Solicitor Gene Dimeo opened meeting at 6:00 pm with the pledge of allegiance.

Roll Call: Jason Wilds, Arthur Hayes, Rudolph Shirilla, Emmett Santillo and Ken Chute. Engineer, Emily Palmer and Manger, Lisa Crespo were present as well as 2 members of the public.

Sewer & Water Authority Board Positions:

**Chairman**- Ken Chute, Motion by Emmett Santillo and seconded by Rudolph Shirilla. Five ayes, motion carried.

**Vice Chairman** – Arthur Hayes, Motion by Emmett Santillo and seconded by Ken Chute. Five, motion carried.

**Secretary** – Emmett Santillo, Motion by Ken Chute and seconded by Rudolph Shirilla. Five ayes, motion carried.

**Assistant Secretary/Treasurer** – Rudolph Shirilla, Motion by Ken Chute and seconded by Emmett Santillo. Five ayes, motion carried.

**Treasurer** – Jason Wilds, Motion by Ken Chute and second by Rudolph Shirilla. Five ayes, motion carried.

\*\*See attached worksheet on current terms\*\*

Sewer & Water Appointments:

**Motion by Emmett Santillo and seconded by Rudolph Shirilla to appoint Gene Dimeo as the Sewer and Water Authority Solicitor, with an hourly rate of \$100.00 and monthly retainer of \$250.00 for both the Sewer and the Water Authority combined. No change from 2022. Five ayes, motion carried.**

**Motion by Ken Chute and seconded by Emmett Santillo to appoint the Engineering firm of Lennon, Smith, and Souleret (LSSE), with an annual retainer fee of \$1,200.00 and fee schedule as provided to both the Sewer and the Water Authority, fees billed separately. Five ayes, motion carried.**

The Accounting firm of Charles Loll as Auditor, with was formerly appointed on 10/20/2022.

**Motion by Emmett Santillo and seconded by Arthur Hayes to set the 2023 Meeting Dates as the third Thursday of each month at 6:00 pm with the meetings to be held at 893 Mercer Road, Beaver Falls, PA 15010 and to be published in the Ellwood City Ledger. Five ayes, motion carried.**

**Motion by Emmett Santillo and seconded by Arthur Hayes that the mileage rate be set at the IRS rate, which is \$0.65.5/mile, up 3 cents from mid-year increase in 2022. Five ayes motion carried.**

**Motion by Ken Chute and seconded by Rudolph Shirilla, to select WesBanco Bank as the Sewer Authority's primary depository with a PLGIT prime savings account and an Edward Jones savings. First National Bank will be retained as the Water Authority depository with a joint account at WesBanco for revenues. Five ayes motion carried.**

**Motion by Emmett Santillo and seconded by Arthur Hayes to select signers on the below NSTSA/NSTWA bank accounts, one joint Sewer and Water account and one PLGIT account as the current Assistant Secretary/Treasurer, Rudolph Shirilla, the current Vice Chairman, Arthur Hayes, and the Manager, Lisa Crespo, with two signatures required on all checks. Five ayes, motion carried.**

WesBanco Bank Accounts:

1. General Account - Ending in 1827
2. Sewer Relief Fund - Ending in 2122

3. Pennvest Construction - Ending in 2221
  4. Phase II Project - Ending in 2429
  5. Security Deposit - Ending in 2627
  6. Phase III Pennvest - Ending in 3910
  7. Joint Sewer/Water Sweep Account - Ending in 7682
  8. Phase II Tap Fee - Ending in 5419
  9. Phase III Tap Fee Account - Ending in 0015
  10. PLGIT Savings Account
- \*\*And all First National Bank Accounts

**Motion by Emmett Santillo and seconded by Arthur Hayes to approve the Sewer Authority and the Water Authority payment of the Township Lease Rental of \$1.00 from each entity. Five ayes, motion carried.**

2023 Sewer Authority Budget and the 2023 Water Authority Budget was formerly approved on 11/17/2022 with no user rate increases to either Authority.

Residential & Commercial User Rate Resolution:

**Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve the Sewer Residential & Commercial User Rate Resolution: 01192023 stating no increase in residential rates from 2022 rates. \$42.50 base and \$11.85 usage charge. No increase in commercial user rates from 2022, \$24.73 flat rate over 3,300 gallons. Five ayes, motion carried.**

**Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve Water Authority Residential and Commercial Resolution 01192023-1 stating no increase to residential or commercial rates including bulk water purchasers. Five ayes, motion carried.**

Employee wage increases for 2023 will be \$0.40/hour, which was formerly approved on 11/17/2022.

Organization meeting adjourned at 6:09 pm by Rudolph Shirilla and seconded by Arthur Hayes, all in favor and moved into the regular business meeting.

**MEETING MINUTES WORK SESSION  
NORTH SEWICKLEY TOWNSHIP SEWER AUTHORITY  
January 19, 2023**

Role Call           The regular meeting of the North Sewickley Township Sewer Authority was called to order at 6:09 pm by Chairman, Kenneth Chute, following the Pledge of Allegiance. Present were Jason Wilds, Rudy Shirilla, Emmett Santillo, Arthur Hayes, Manager, Lisa Crespo, Engineer, Emily Palmer and Solicitor, Gene Dimeo.

Pub/Input           None

Executive Session   **Adjourn to executive session at 6:10 pm and move to regular meeting at 6:21 pm. Discussion on 2055 Bennett’s Run Road.**

Meeting Minutes   **Motion by Emmett Santillo and seconded by Arthur Hayes to approve the Meeting Minutes of the Sewer Authority, dated December 15, 2022. Five ayes, motion carried.**

Bills for Approval   The bills for the North Sewickley Township Sewer Authority were presented in the amount of \$170,947.63 for discussion and approval. **Motion by Emmett Santillo and seconded by Ken Chute to approve payment of bills as presented. Five ayes, motion carried.**

Treasurers Report   The Treasurer’s report for the month of December 2022 was presented for review and discussion.

Operations Report   The operations report for the month of December 2022 was presented for review and discussion.

General Reports   Presented were the bank balance reports, the aged accounts receivables, and weekly activity reports, Board Member pay and the Authority magazine for review and discussion.

Old Business       Update on the TEPCO SCADA system we are going to be installing. We are still waiting to see what reimbursements we will be receiving. **Motion by Emmett Santillo and seconded by Ken Chute to move forward with the installation of the TEPCO SCADA system as presented last month. Five ayes, motion carried. Motion by Emmett Santillo and seconded by Ken Chute to approve the updating of the former resolutions regarding the Sewer and Water Authority merger to reflect current Board members and signatures for ease of proceeding. Five ayes, motion carried.**

New Business       Discussion on the possibility of purchasing storage containers for the Sewer/Water. Arthur Hayes is going to look into a potential option for purchase.

Engineer’s Report   Emily Palmer presented the monthly Engineer’s Report, which is attached to the meeting packet. The Brighton Road Lift Station grant was scheduled to be reviewed on January 12, 2023. That meeting was cancelled and moved to March 2023. Regarding the Beaver Falls CAP, Emily suggests we ask to be released from the CAP, the Board agrees. We will be doing the Bologne Valley lining to reduce water and we will be grouting and lining some manholes. Discussion on the Aqua America agreement. Emily made a point of the \$4.41 metered customer usage. Aqua is to install meters and charge sewage flow. The problem is that it is at the same rate. Our bill would increase significantly. Additionally, NSTSA upgraded the Eastvale pump station and installed a dedicated line for NSTSA flows only to stop overflows. We are permitted through

DEP for 450 gpm from the Bennett's Run Lift Station, we should be able to send 450 gpm versus what the Aqua proposal is. They are proposing language a calculation of fines for high flows over our peak daily flow.

Solicitor's Report Attorney, Gene Dimeo, also spoke about the Aqua America agreement and he feels they aren't going to consider our requests but we can try and he is still working on it.

Executive Session None

Public Input None

Adjournment **Motion by Rudolph Shirilla and seconded by Emmett Santillo to adjourn the meeting at 6:44 pm. Five ayes, motion carried.**

---

Lisa A. Crespo, Manager

February 16, 2023