

**MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP SEWER & WATER AUTHORITY
SPECIAL MEETING – BOND ISSUANCE
April 12, 2022**

- Role Call The special meeting regarding the bond issuance was called to order at 6:15 pm by Vice Chairman, Brent Tritt. Present were Emmett Santillo, Rudolph Shirilla, Manager, Lisa Crespo and Bond Counsel, Tom Lynch.
- Pub/Input None
- Visitor Tom Lynch, Bond Counsel, presented the Series of 2022 Notes Approval and explained the document. Additionally, a handout was provided by Mike McCaig with RBC Capital Markets and Tom Lynch reviewed the handout that explained the bond and savings. **Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve the Series of 2022 Notes Approval document. Three ayes, motion carried.**
- Meeting Minutes **Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve the Regular Business Meeting Minutes of the Sewer Authority, dated March 17, 2022. Three ayes, motion carried.**
- Old Business None
- New Business Lisa presented a PennDOT Resolution and Agreement for providing material to PennDOT to raise valves when the road restoration is completed on Route 65 by 590 Mercer Road. The Authority provides the materials and PennDOT provides the labor. **Motion by Rudolph Shirilla and seconded by Emmett Santillo for Lisa Crespo to prepare and execute the Resolution and Agreement supplying PennDOT with risers for water valves and PennDOT provides the labor. Three ayes, motion carried.**
- Adjournment **Motion by Rudolph Shirilla and seconded by Emmett Santillo to adjourn the meeting at 6:24 pm. Three ayes, motion carried.**

Lisa A. Crespo, Manager

April 21, 2022

MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP SEWER & WATER AUTHORITY
April 21, 2022

- Role Call The regular meeting of the North Sewickley Township Sewer Authority was called to order at 6:00 pm by Chairman, Ken Chute, following the Pledge of Allegiance. Present were Rudolph Shirilla, Arthur Hayes, Emmett Santillo, Brent Tritt, Manager, Lisa Crespo, Engineer, Emily Palmer and Solicitor, Gene Dimeo. Visitor Greg Douglass was present.
- Pub/Input Greg Douglass was present to discuss his subdivision. He wanted to thank the Board for recognizing Ray Walser and his father on the website and that his family thanks them as well. Greg explained the 6 lots by Mike Safreed and that he is wanting to close the water loop with his proposed extension, and it would be about 1,000 feet. The new water line extension would be to our specs. Greg is proposing a municipal lien to secure the water line extension. As soon as 1 lot would sell, he would put in the water line. He would like to Engineer to tell him what the municipal lien would need to be for 150% of the project. It will be installed to matching elevation, it'll be in the right of way. Emily Palmer recommends C900 pipe. Emily also stated the LSSE can performed a hydrant flow test and provide it to the Contractor. Greg Douglass will install an additional fire hydrant as part of the extension. Greg Douglass stated the installation will be no later than 60 days following the sale of one of the lots. There is not proposal to extend the Sewer line, the final drawing will show an easement for a private right of way. Greg also prepared and completed as much of the planning module that he can at this point.
- Meeting Minutes **Motion by Emmett Santillo and seconded by Arthur Hayes to approve the Special Business Meeting Minutes of the Sewer Authority, dated April 12, 2022. Five ayes, motion carried.**
- Bills for Approval The bills for the North Sewickley Township Sewer Authority were presented in the amount of \$156,684.60 for discussion and approval. **Motion by Rudolph Shirilla and seconded by Emmett Santillo to approve payment of bills as presented. Five ayes, motion carried.**
- Treasurers Report The Treasurer's report for the month of March 2022 was presented for review and discussion.
- Operations Report The operations report for the month of March 2022 was presented for review and discussion.
- General Reports Presented were the bank balance reports, the aged accounts receivables and the weekly activity reports for review and discussion.
- Old Business Discussion on the bond refinance, we are scheduled to close at the end of May 2022. Lisa asked the board if the Authority would like to provide a Funding Commitment Letter to make up the difference of the requested money for the grant application and the actual quote from the contractor. **Motion by Emmett Santillo and seconded by Arthur Hayes to provide a Funding Commitment Letter in the amount of \$259,416 from the grant proceeds. Five ayes, all in favor.** Discussion on how many quotes we have. We are open for suggestions based on the costs to date. Emily Palmer offered to have LSSE offer suggestions as well. Emmett wanted to put on the record for Lisa to explain the grant monies that we were awarded to the Sewer and the Water Authority. The grant monies that were received are for specific projects that were applied for. There was an article was published and discussed on the Facebook page to give input on what we should spend the money on. The money the Water Authority received was for the tank paintings

and the Sewer Authority is for the Brighton Road Lift station. All monies must be allocated toward those specific projects. Emily explained that it was a specific pot of money for specific projects, and it can't be used for road projects.

New Business **Motion by Brent Tritt and seconded by Arthur Hayes to set Emmett Santillo as the Authority Secretary and Rudolph Shirilla as the Authority Assistant Secretary/Treasurer. Five ayes, motion carried.**

Engineer's Report Emily Palmer presented the monthly Engineer's Report, which is attached to the meeting packet. Discussion on the CCTV project with Robinson Pipe. **Motion by Emmett Santillo and seconded by Ken Chute to approve the pay request from Robinson Pipe in the amount of \$10,443.31. Five ayes, motion carried.** There is 10% being withheld for retainage for a few outstanding punch list items. The Authority is going to end up paying a couple hundred dollars extra based on a line item for heavy vs. light cleaning but Emily feels it is a really good price. Emily will review the information and provide the next steps for the Authority and the corrective actions based on the video from Robinson Pipe.

Solicitor's Report Request for executive session at 6:39 pm. Adjourn to regular meeting at 7:09 pm.

Adjournment **Motion by Emmett Santillo and seconded by Rudolph Shirilla to adjourn the meeting at 7:09 pm. Three ayes, motion carried.**