

ORGANIZATION MEETING MINUTES
NORTH SEWICKLEY TOWNSHIP SEWER AND WATER AUTHORITY
January 15, 2026

Solicitor Gene Dimeo opened the meeting at 6:00 pm with the pledge of allegiance.

Roll Call: Emmett Santillo, Arthur Hayes, Scott Morrow, Brian Cooper, Engineers, Jason Stanton and David Ritsema, Manger, Lisa Crespo, Field Supervisor, Ryan Cooper and various members of the public were present. Jason Wilds, absent.

Solicitor Gene Dimeo asked for a nomination for a chairman. **Motion by Scott Morrow and seconded by Brian Cooper to appoint Emmett Santillo as the Chairman of the Sewer and Water Authority Board for 2026. Four ayes, all in favor.** Solicitor, Gene Dimeo, turned the meeting over to Emmett Santillo

Sewer & Water Authority Board Positions:

Assistant Chairman – Scott Morrow - Motion by Emmett Santillo and seconded by Scott Morrow. Four ayes, motion carried.

Secretary – Arthur Hayes - Motion by Emmett Santillo and seconded by Scott Morrow. Four ayes, motion carried.

Assistant Secretary/Treasurer – Jason Wilds, Motion by Emmett Santillo and seconded by Scott Morrow. Four ayes, motion carried.

Treasurer – Brian Cooper - Motion by Emmett Santillo and second by Scott Morrow. Four ayes, motion carried.

****See worksheet on current terms****

Sewer & Water Appointments:

Motion by Emmett Santillo and seconded by Arthur Hayes to appoint Gene Dimeo as the Sewer and Water Authority Solicitor, with an hourly rate of \$150.00 and monthly retainer of \$380.00 for both the Sewer and the Water Authority combined. This is a \$15 increase to the retainer and \$10.00/hour increase to the hourly rate. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Scott Morrow to appoint the Engineering firm of LSSE, with an annual retainer fee of \$1,200.00, no increase from 2025, and fee schedule as provided to both the Sewer and the Water Authority, fees billed separately. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Scott Morrow to appoint Herrmann and Loll, CPA as the Authority Auditor. The fee for the Sewer Authority will not exceed \$3,400.00 and the fee for the Water Authority will not exceed \$3,800.00. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Brian Cooper to set the 2026 Meeting Dates as the third Thursday of each month at 6:00 pm with the meetings to be held at 893 Mercer Road, Beaver Falls, PA 15010 and to be published in the Ellwood City Ledger. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Scott Morrow that the mileage rate be set at the IRS rate, which is 72.5 cents per mile, up 2.5 cents from 2025. Four ayes motion carried.

Motion by Emmett Santillo and seconded by Brian Cooper, to select WesBanco Bank as the Sewer and Water Authority's primary depository with a PLGIT prime savings account and an Edward Jones savings. Four ayes motion carried.

Motion by Emmett Santillo and seconded by Scott Morrow to select signers on the below NSTSA/NSTWA bank accounts, one joint Sewer and Water account and one PLGIT account as all current 2026 Board members which are the current Chairman, Emmett Santillo, Vice Chairman, Scott Morrow, Secretary, Arthur Hayes, Treasurer Brian Cooper and the Assistant Secretary/Treasurer Jason Wilds and the Manager, Lisa Crespo, with two signatures required on all checks. Four ayes, motion carried.

WesBanco Bank Accounts:

1. General Account - Ending in 1827
2. Sewer Relief Fund - Ending in 2122
3. Pennvest Construction - Ending in 2221
4. Phase II Project - Ending in 2429
5. Security Deposit - Ending in 2627
6. Phase III Pennvest - Ending in 3910
7. Joint Sewer/Water Sweep Account - Ending in 7682
8. Phase II Tap Fee - Ending in 5419
9. Phase III Tap Fee Account - Ending in 0015
10. PLGIT Savings Account

Motion by Emmett Santillo and seconded by Arthur Hayes to approve the Sewer Authority and the Water Authority payment of the Township Lease Rental of \$1.00 from each entity. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Scott Morrow to approve the 2026 Sewer Authority Budget with no user rate increase for residential and commercial customers. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Brian Cooper to approve the 2026 Water Authority Budget with a 9% user rate increase for residential, commercial customers and bulk water purchasers, effective January 2026 billing usage. Four ayes, motion carried.

Residential & Commercial User Rate Resolution:

Motion by Emmett Santillo and seconded by Scott Morrow to approve the Sewer Residential & Commercial User Rates stating no Increase from 2025. \$46.88 base and \$13.07/1,000 gallon usage charge and no increase to commercial customers as well remaining at \$27.27/1,000 gallons over 3,300 gallons billed. Four ayes, motion carried.

Motion by Emmett Santillo and seconded by Arthur Hayes to approve Water Authority Residential and Commercial Rates stating a 9% increase to residential, commercial and bulk water purchasers. Four ayes, motion carried. See attached worksheet in meeting packet for break out of rates.

Motion by Emmett Santillo and seconded by Arthur Hayes to approve all employee wages as described on the attached worksheet. Four ayes, motion carried.

The organization meeting adjourned at 6:06 pm by Scott Morrow and seconded by Arthur Hayes, all in favor and moved into the regular business meeting.

NORTH SEWICKLEY TOWNSHIP
SEWER AUTHORITY
REGULAR BUSINESS MEETING
Thursday –January 15, 2026 – 6:00 pm

The regular meeting of the North Sewickley Township Sewer Authority was held on Thursday, January 15, 2026, at 6:07 pm immediately following the organization meeting in the Meeting Room of the Municipal Building, 893 Mercer Road, Beaver Falls. In addition to the Board Members, in attendance were the Manager, Lisa Crespo, Field Supervisor, Ryan Cooper, Engineer, David Ritsema, Solicitor Gene Dimeo and a few members of the public.

The meeting was called to order by Chairman, Emmett Santillo at 6:07 pm.

PUBLIC INPUT:

None

MEETING MINUTES:

Motion by Scott Morrow and seconded by Arthur Hayes to approve the Meeting Minutes of the Sewer Authority, dated December 18, 2025. Four ayes, motion carried.

BILLS FOR APPROVAL:

The bills for the North Sewickley Township Sewer Authority were presented in the amount of \$81,681.23 for discussion and approval. **Motion by Scott Morrow and seconded by Emmett Santillo to approve payment of the bills as presented. Four ayes, motion carried.**

TREASURERS REPORT:

The Treasurers Report for the month of December 2025 was presented for review and discussion.

OPERATIONS REPORT:

The Operations Report for the month of December 2025 was presented for review and discussion.

GENERAL REPORTS:

- a) Bank Balance Report
- b) Aged Accounts Receivables

OLD BUSINESS:

- a) None

NEW BUSINESS:

- a) **Motion by Emmett Santillo and seconded by Scott Morrow to approve the Right of Way Agreement on James Drive for David Fornataro and the installation of a sewer lateral/grinder pump. Four ayes motion carried.** Lisa will update the address on the Right of Way Agreement before completing.

ENGINEER'S REPORT

- a) Monthly Engineer's Report –David Ritsema presented the monthly Engineer's Report that is attached with the meeting packet. David informed the Board that corrective action plan report will be in the January packets. The Authority has accomplished all the tasks they've been asked to do. The LSA grants were not awarded, and the PA Small Sewer/Water opens later in the month. David is working with Lisa on the sewer system master plan that will consist of lift station improvements, manhole rehabilitation and equipment procurement.

SOLICITOR'S REPORT:

None

PUBLIC INPUT:

Jim Rombold – Douglass Road – Discussion on customer flows vs. actual metered usage.

ADJOURNMENT:

At 6:22 pm, the Sewer Authority adjourned, and the Water Authority Meeting began.

Lisa A. Crespo, Manager

February 19, 2026