### CUSTOMER ASSISTANCE GUIDE PERMIT APPLICATION SUBMITTAL REQUIREMENTS

#### **SOLAR ARRAYS**

- Please read all of the following information.
- The following is a check list. You must have a "checkmark" in all the sections listed below prior to submitting your application.

your structure carrier provid contractor wit	avit of Exemption" (See attached form) If you are hiring a contractor to construct e, and they have workers' compensation, have the contractor or their insurance e us with a "Certificate of Insurance" showing proof of such. If the homeowner or a chout workers' compensation is constructing the structure, the attached form must land notarized.
	2 (two) complete sets of drawings that show the design and construction including all material and system components.
	Site plan showing location of major components on the property: This drawing need not be exactly to scale, but it should represent relative location of components and structures at site.
<u></u>	Electrical worksheets showing PV array configuration, wiring system, overcurrent protection, inverter, disconnects, required signs, and utility interconnection detail. Include a three line diagram. Wiring shall be in compliance with the National Electrical Code, specifically Articles 690 and 705.
	Specification sheets and installation manuals (if available) for all major PV system components such as, PV modules, dc-to-dc converters, inverters, and mounting systems.
	Where a solar array is installed on an existing structure, provide an engineering report from a Pennsylvania registered design professional verifying that the structure will safely support the additional load in compliance with International Residential Code Section R301.1. Provide an attachment detail.
	Workers compensation insurance certificate or an affidavit of exemption.
Comp	pleted permit application.

MDIA will review plans submitted to determine code compliance. If the minimum submittal requirements are not met, we will ask the applicant to supply additional information. If the minimum requirements are met, the plans will be marked "approved". A permit will be issued and the applicant will be notified of the inspection fees and when they can pick-up the permit at the Municipal Building. All fees shall be paid prior to the issuance of the permit. Then use the inspection procedures provided to have all of the required inspections performed.

### INSPECTION PROCEDURES SOLAR ARRAYS

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times for inspections. These are the plans that were submitted with your application and were marked "Approved" by the Building Code Official.
- The permit applicant or authorized agent is responsible for scheduling all inspections.
- DO NOT schedule an inspection if the work is not ready!!!!
- When scheduling an inspection, you must supply your permit number to the inspector.

### PLEASE GIVE THREE (3) WORKING DAYS ADVANCE NOTICE FOOTING INSPECTION WILL BE GIVEN PRIORITY

MIDDLE DEPARTMENT INSPECTION AGENCY, INC.

### Free standing arrays:

1. Footing inspection – hole must be dug for support posts. The inspection must be approved prior to placing of concrete.

Inspector: Keith Reiser Phone: 1-800-608-6342

- 2. Electrical inspection
  - Trench inspection prior to backfill (if applicable)

Final electrical inspection

Inspector: Keith Reiser Phone: 1-800-608-6342

3. Final inspection – when job is completely finished and after all other required inspections have been done and approved.

Inspector: Keith Reiser Phone: 1-800-608-6342

#### Structure mounted arrays:

1. Attachment inspection

Inspector: Keith Reiser Phone: 1-800-608-6342

2. Electrical inspection

Inspector: Keith Reiser Phone: 1-800-608-6342

3. Final inspection – (may be combined with #1) when job is completely finished and after all other required inspections have been done and approved.

Inspector: Keith Reiser Phone: 1-800-608-6342

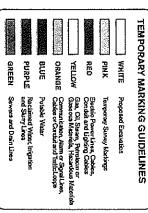
BEFORE DIGGING CALL 811 - SEE ATTACHED BROCHURE

no accident! Safe digging Si

before you dig. Dial 8-1-1 Know what's below.







The following information is needed when you call PA One Call System.

YOUR TELEPHONE NUMBER
YOUR MAILING ADDRESS
COUNTY - The name of the county where the work will

take place MUNICIPALITY - City, Township or Borough where the

IN CANADA TO AREA (WORK SITE)
IS THE PROPOSED EXCAVATION AREA (WORK SITE)
MARKED IN WHITE - Yes or I/O
OTHER INCORMATION THAT WOULD HELP THE
LOCATOR FIND THE SITE - Clerifying information to
specy the exact location of the dig
THE TYPE OF WORK BEING DONE
WHETHER THE WORK WILL TAKE PLACE IN: Street,
Stlewalk, Public or Private Properly
THE EXPENT OF THE EXCAVATION - The approximate
size of the opening; the leastly and width or diamoter
THE METHOD OF EXCAVATION - How will the earth be

MYOUS THE WORK BEING DONE FOR
PERSON TO CONTACT IF THE UTILITIES HAVE
QUESTIONS
THE CONTACT PERSON'S PHONE NUMBER - The

phono numbor with area code for daytims contact THE BEST TIME TO CALL.
THE BEST TIME TO CALL.
FAX NUMBER AND/OR EMAIL ADDRESS - The responses from the facility owners will be suit to you RSCHEDULED EXCANATION DATE AND START TIME - not less than 3 business days or more than 10 business days.

DURATION OF A JOB — How long will the job take ANY ADDITIONAL REMARKS YOU MAY HAVE

You will be given a 10 digit serial number as confirmation of your call and our system will send you the responses from the utilities on the morning of your scheduled excavation date via fax or email your scheduled excavation date via fax or email



## What do we do?

We are the "Call before you dig!" company for all of Pennsylvania. If you plan to disturb the earth with powered equipment, you are required by Pennsylvania law to notify the underground utility companies of your intent to do so. Notification occurs by calling 8-1-1 or 1-800-242-1776, 24 hours of the day, every day of the year. Notification can also be done on our website at www.paonecall.org.

We will then notify the utility companies nearby of your intent to dig. The utility companies are responsible to mark where their underground lines are located with colored flags, paint or chalk, with colored flags, paint or chalk.

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### Why should you call?

Safe digging is no accident! If you are installing a fence or deck, or digging for a mailbox post, patio or other excavation project, it is important to Know What's Below. Dial 8-1-1 or 1-800-242-1776 before you dig. The utility companies do not want an accident, either. The best way to learn where underground utility lines are located is to call before you dig.

For more information, Visit www.pa8i i .org



## Homeowner Quick Tips

- One easy phone call to 8-1-1 three to ten business days before digging begins helps keep your neighborhood safe.
- Call on Monday or Tuesday if you plan to dig on Saturday or Sunday.
- The utility companies will mark where their underground lines are located with colored paint, flags or chalk
- Do not remove the flags if you see them in your yard.
- Our service is no cost to homeowners.
- Pld you file-someone to install
  your gree, desk or new pation
  Ask to see the pArome ent
   Ask to see the pArome ent
   Ask to see the parome ent
   Ask to see the parome ent

# The Excavator's Responsibility

- Dial 8-1-1 or 1-800-242-1776.
- Do not allow anyone to excavate on your property without calling.
   Always look for the markings on
- Always look for the markings on the ground before your dig date.
   If you do not see markings, do not allow anyone to dig. Wait for the lines to be marked by the utility.
- Whoever places the call will receive an email or fax with a list of facility owners who have marked or have not marked. Pay attention to this message.
- Respect the markings by not removing flags or disturbing the actual markings.
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### **Permit Application**

DOLE DEPARTMEN
(MDIA)
SINCE 1883

Customer Number if known

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MDÏA Office

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Location	ot	Proposed	Work	or	Improvement
		2			THE PROPERTY OF THE PROPERTY O

Municipality*	County*		
Site Address*		Tax Parce	1#
City			Zip code
ot #Subdivision/Land Development			
Owner*	_ Phone #*		ax#
Mailing Address*			<b>Mail</b>
City			
rincipal Contractor*			Zip code
Mailing Address*	Phone #*		ax #
		E-N	Iail
City	•	State	Zip code
rchitect	Phone#	F	ax #
Mailing Address			Aail
City	-	State	
ype of Work or Improvement* (Select all that apply	·)		Zip code
New Building Addition Alteration	Repair	☐ Demolition	Relocation Energy
Foundation Only Change of Use Plumbing	Mechanical	☐ Electrical	Fire Protection
Describe the proposed work	July XIX-OHIGHOUS	I"I Dioonion	
		<i>V</i>	
·			
stimated Cost of Construction* (reasonable fair n	narket value)		
a. Structural Cost	·	\$	Market and American Company of the C
Installation(s) not included in above cost			
b. Electrical		\$	
c. Plumbing		e	
d. Heating, Air Conditioning		ф	
e. Other		•	
		Y	
Total Cost of Project (a+b+c+d+e)		\$	

Description of Building Use	*(Select One)						L
<u>Residential</u>			No	n-Resident	ial		
One-Family Dwelling	(R-3)				<del></del>		
Two-Family Dwelling	g (R-2)			ific Use:		· · · · · · · · · · · · · · · · · · ·	
Multi-Family	(R-2)			Group:	Yes i	\T_	
Hotels	(R-1)			ge in Use:			
	, ,		II YE	S, Indicate Fo	ormer:		
					ncy Load:		
			Maxi	mum Live Lo	ad:		
<b>Building/Site Characteristic</b>	s						
Number of Residential	Dwelling Units:		Existing		Proposed	•	
<b>37</b>					-		
Mechanical: Indicate Ty	pe of Heating/Venti	ilating/Air Co	onditioning (i.e.	, electric, gas	, oil, etc.)		
Water Service: (Select)							
Sewer Service: (Select)	Yes No Se	eptic Permit #					
Does or will your building contain	any of the follow	ing:					
Fireplace(s): Number			ВТ	U's	Type Vent		
Elevator/Escalators/Life			☐ Yes				
Sprinkler System:	Yes	∏No	1, 1103	<u>)</u> , ,140	,		
Pressure Vessels:	T Yes	∏No					
Refrigeration Systems:		[_l <sub>140</sub>					
	1 1100	1					
BUILDING DIMENSIONS							
Existing Building Area:_			_ sq.ft. Numl	per of Stories:			_
Proposed Building Area:			sa.ft. Heigh	it of Structure	Above Grade:		ft.
							- 11.
Total Building Area:			sq.ft. Area	of Largest Flo	or:	· ••••••••••••••••••••••••••••••••••••	_ sq.ft.
FLOODPLAIN							
Is the site located within				Yes	[[No		
Will any portion of the flo	ood prone area be c	leveloped? (.	Select One)	[]Yes	[]No	[]N/A	
Owner/Agent shall verify	that any proposed	construction	activity comp	lice with the	rominomonto efeb	National Etc. J	
Insurance Program and t	he Pennsylvania Fk	od Plain Ma	nagement Act	nies with the (Act 166-197	requirements of the 8), specifically <i>Sectio</i>	: <sub>(V</sub> ational Flood) 2 <i>n 60.3 (d)</i> ,	
						• •	
HISTORIC DISTRICT							
Is the site located within	n Wietovia District						
is the site located MIIIIII	a mistoric District?		T'Ye	s i	No		

Yes

If any construction is within a Historic District, a certificate of appropriateness may be required by the Municipality.

No

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner or Authorized Agent	Print Name of Owner or Authorized Agent
Address	Date
Directions to Site:	

<sup>\*</sup> Indicates required field.

APPLICATION FOR ZONING/CONSTRUCTION PERMIT NORTH SEWICKLEY TOWNSHIP BEAVER COUNTY, PENNSYLVANIA PAGE 3 of 3

### READ, UNDERSTAND AND COMPLY WITH THE FOLLOWING NOTICES

NOTICE: In addition to a zoning/construction permit, if the subject property does or will require access to a public road or street, and/or will require improvement/change of existing driveway access to a public road or street. If such public road or street is under the jurisdiction of the Commonwealth of Pennsylvania, you must obtain a Highway Occupancy Permit pursuant to Act no. 428 of 1945, as amended, known as the "State Highway Law", Application for such Highway Occupancy Permit as to a Commonwealth road or street must be made to, with and processed by the Pennsylvania Department of Transportation. If such road or street is under the jurisdiction of North Sewickley Township, you must apply for and obtain a Driveway Permit from the Township.

NOTICE: In addition to a zoning/construction permit, you may need to make other applications and obtain other permits for the development you propose, including but not limited to, depending on location of your premises, for an on-lot sewage permit and/or connection to a public sewer connection permit, water connection permit, and/or Land Development approval, prior to being able to commence construction. Further, following construction and prior to placing into use the proposed structure/building, you will need to procure an Occupancy Permit.

NOTICE: Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of worker's compensation to North Sewickley Township. Contractor also prohibited by law as to building or remodeling under subject Permit from engaging the services of a subcontractor unless subcontractor maintains workers' compensation insurance coverage as to subcontractor's employees. Failure of Contractor and Applicant for this Permit to maintain worker's compensation insurance according to law of Commonwealth of Pennsylvania, and as to said insurance, naming North Sewickley Township as a named insured, coverage requires stoppage of all construction/work under Zoning/Construction Permit issued and a Zoning/Construction Permit may be revoked.

NOTICE: Property owner is responsible for determining if property is subject to private covenants or private plan restrictions and compliance with the restrictions. Private covenants may be more restrictive than zoning/township regulations. Issuance of a building or zoning/construction permit does not constitute compliance with private covenants or restrictions. Permits issued in violation of any private covenants or restrictions are the sole responsibility of the property owner or their authorized representatives.

### STATEMENTS AND VERIFICATION BY APPLICANT

I do hereby agree to observe and adhere to any and all provisions of the North Sewickley Township Zoning/UCC Code, and do further agree and understand that my failure to do so shall constitute a violation as to any Permit issued per this Application, which violation shall cause any Permit to become Null and Void, and revocable by North Sewickley Township via its Zoning Officer or other designated agent.

I/We hereby certify that as applicants, owners, contractors, agents or others that I/we completed and read the foregoing Application and that the information and statements in this application and other representations contained in all accompanying plans are made a part of this application and are true and correct to the best of my/our knowledge and belief. This statement and verification are made subject to the penalties of 18 PA.C.S.A. Section 4904 relating to unsworn falsifications to authorities, which provides that if I/We knowingly make false statements of averments, I/We may be subject to criminal penalties. I/We hereby authorize representatives of the township to make required inspections upon the property to verify that the construction requested under this application complies with the North Sewickley Township Zoning Ordinance and other applicable codes.

If applicant is Contractor or Agent of Owner, he/she hereby certifies that he/she has the authority to act on behalf of the Owner.

OWNER(S)

DATE
DATE
DATE

RECEIVED OF

NUMBERED BUILDING/ZONING PERMIT APPLICATION.

AUTHORIZED SIGNATURE

ZONING/CONSTRUCTION PERMIT ( ISSUED ) ( DENIED ) ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

[NOTE IF DENIED, LETTER SETTING FORTH REASONS WILL ACCOMPANY DENIAL NOTICE.]

ZONING OFFICER

UNIFORM CONSTRUCTION CODE PERMIT ( ISSUED ) ( DENIED ) ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_

BUILDING CODE OFFICIAL

### THIS FORM REQUIRES A NOTARY SEAL

### **AFFIDAVIT OF EXEMPTION**

	ffirm that he/she is not required to provide workers compensation insurance under ennsylvania's Workers' Compensation Law for one of the following reasons, as
any v comp	erty owner performing own work. If property owner does hire contractor to perform ork pursuant to building permit, contractor must provide proof of workers' ensation insurance to the municipality. Homeowner assumes liability for actor compliance with this requirement.
indiv	actor has no employees. Contractor prohibited by law from employing any dual to perform work pursuant to this building permit unless contractor provides of insurance to the municipality.
conti	ous exemption under the Workers' Compensation Law. All employees of actor are exempt from workers' compensation insurance (attach copies of religious ption letter for all employees).
Signature of Applic	ant
County of	
Municipality of	
	Subscribed, sworn to and acknowledged before me by the above this Day of
SEAL	
	Notary Public

### **APPLICATION FOR ZONING OCCUPANCY PERMIT**

### NORTH SEWICKLEY TOWNSHIP 893 MERCER ROAD BEAVER FALLS, PA 15010

		Certificate No
		Telephone No
OWNER:		
LOT NO	IN THE	PLAN OF LOTS
TAX PARCEL NO		
APPROXIMATE DAT	E OF COMPLETION:	
OF ANY HAZARDOU		ATE; STORE; TRANSPORT; OR DISPOSE STE AS DEFINED BY THE U.S. OCATION:
YES		NO
		ID QUANTITY ON REVERSE.
AND THAT ALL APP		VE INFORMATION IS TRUE AND CORRECT OF THE NORTH SEWICKLEY TOWNSHIP TH:
DATE FILED		
		SIGNATURE OF OWNER/AGENT
DATE ISSUED		
		ZONING AND CODES OFFICER

### **BUILDING PERMIT RELEASE FORM**

North Sewickley Township Municipal Authority 893 Mercer Road Beaver Falls, PA 15010

Property Owner:	
Address:	
Parcel Number:	
Property Owner Signature	Date
BELOW IS TO BE COMPLETED BY THE NO	ORTH SEWICKLEY TOWNSHIP MUNICPAL AUTHORITY
	ne boundary of the North Sewickley Township public sewage I the property owner may acquire a building permit from
sewage area; therefore, it is not required to pay permit from North Sewickley Township. If this p vacant or unused for 12 months, please contact Enforcement Officer, at 724-601-8539, to verify construction is proposed and the existing system	in the boundary of the North Sewickley Township public the public sewage tap-in fee and may acquire a building property has an existing on-lot septic system that has been to Tony DiPippa, North Sewickley Township Sewage that the system is in working order. Additionally, if new m is planned to be used, the system must be verified by the tofficer to be sure it meets the sewage treatment needs of
intending to use water or public sewers; however	ne boundaries of the public sewage area, and the owner is not ver, if illegal use of water and sewers is found, the owner will and usage as described in the North Sewickley Township ion 1-15.
	in filed for the tap fee, municipal lien number is ain a building permit from North Sewickley Township.
The above-listed property is vacant b sewage service area. Proper permitting and fee	out within the boundaries of North Sewickley Township publices would be required upon new construction.
North Sewickley Township Municipal Authori	ity Signature Date



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

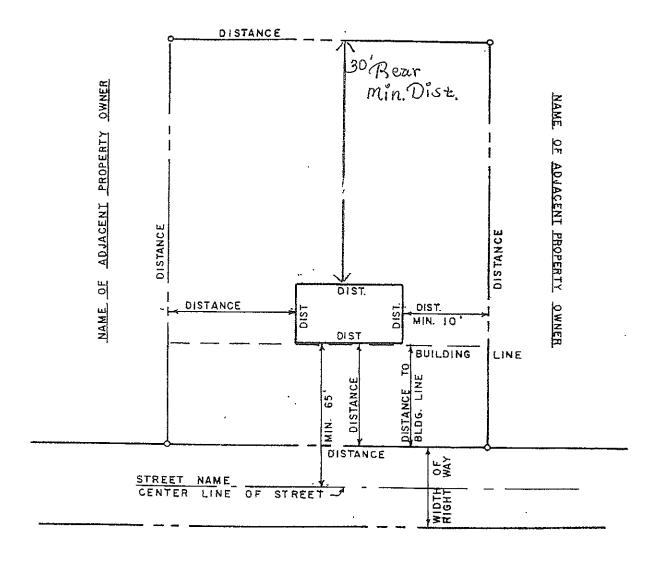
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this	certificate does not confer right	s to the	cert	ificate ho	lder in	lieu of su						
PRODUCER							CONTACT Dawn Singleton					
Baily Insurance Agency, Inc. PO BOX 1070						PHONE (A/C, No	, Ext): 724-627	'-6121	FAX (A/C, No):	724-627-7005		
Waynesburg PA 15370					E-MAIL ADDRESS: receptionist@bailyagency.com							
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	CLAIMS-MADE X OCCUR									DAMAGE TO RENTED PREMISES (Ea occurrence)	s 100,000	
							-			MED EXP (Any one person)	s 5,000	
										PERSONAL & ADV INJURY	\$1,000,000	
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							SHO	OULD ANY OF	THE ABOVE I	DESCRIBED POLICIES BE FEREOF, NOTICE WILL	CANCELLED BEFORE	
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Modic Sewackiey, Township												

AUTHORIZED REPRESENTATIVE

Q

NAME OF ADJACENT PROPERTY OWNER



WATER SUPPLY

WELL CITY

SEWAGE DISPOSAL
SEPTIC PUBLIC

NAME OF APPLICANT...

DATE...

TYPICAL SKETCH for BUILDING PERMIT