

ORGANIZATION MEETING JANUARY 3, 2022

The Organization meeting of the North Sewickley Township Board of Supervisors was held on Monday, January 3, 2022, at 7:00 P. M. at the North Sewickley Township Building, 893 Mercer Road, Beaver Falls. In attendance were Supervisors Emmett Santillo, John R. Axtell, Tom Roush, Solicitor Ryan Long, Engineer LSSE (Ryan), Clerk, Lisa Crespo, Assistant Clerk, Jamie Wolf, Road Foreman, Wayne Young, Police Chief, Jeffrey Becze and Road Worker, Don Blinn. Various members of the public were present.

2021 Chairman, Emmett Santillo asked Attorney, Ryan Long, to open the meeting with the Pledge of Allegiance.

Attorney Long then asked for permission appoint John Axtell as temporary Secretary. All in favor.

Election of Chairperson:

John Axtell made the motion to nominate Emmett Santillo as the chairperson of the Board of Supervisors. Emmett Santillo seconded. All in favor.

Vice Chairperson:

Emmett Santillo made the motion to nominate John Axtell as Vice Chairman. Tom Roush seconded. All in favor.

Oath of Office:

Thomas Roush took the Oath of Office with Attorney Ryan Long prior to the January 3, 2022 Organization Meeting. Emmett Santillo welcomed Mr. Roush as a Supervisor and accepted his resignation as a Township Auditor, effective immediately.

Resolution of Secretary/Treasurer:

Emmett Santillo made the motion to nominate John Axtell as Secretary/Treasurer with Township Clerk, Lisa Crespo and Assistant Clerk, Jamie Wolf to perform all related duties, per resolution 01032022. John Axtell seconded. All in favor.

Resolution to Establish Compensation of Office Staff:

John Axtell made the motion to accept resolution 01032022-0 setting the Township Clerk, Lisa Crespo, wage at \$3,600/year and Assistant Clerk, Jamie Wolf, will receive an hourly compensation of \$19.30 which includes a \$0.40/hr. increase and Administrative Assistant, Jessica Chaney, will receive an hourly rate of \$15.40/hr. and this will align with the union employee contract increases. Emmett Santillo seconded. All in favor.

Establish the Amount of the Secretary/Treasurer, Clerk & Assistant Clerk Bond:

Emmett Santillo made the motion to set the Secretary/Treasurer's, Township Clerk and Assistant Clerk bond amount at \$1,800,000.00. John Axtell seconded. All in favor.

Appointment of Police Chief:

Emmett Santillo made the motion to appoint Jeffrey Becze as the Police Chief for 2022. John Axtell seconded the motion. All in favor

Establish Compensation of Police Chief: Emmett Santillo made the motion to accept resolution 01032022-1 setting the compensation for Chief including the Animal Control Officer duties, Assistant Zoning Officer and Code Enforcement Officer and one additional week vacation for 2022.

Establish 2022 Holiday Schedule:

Emmett Santillo made the motion to establish the 2022 Holiday schedule with no changes from 2021: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and the day after, Christmas Eve and Christmas Day. Tom Roush seconded. All in favor

Appointment of the Liaison to the Road Department:

Emmett Santillo made the motion to appoint John Axtell as the Road Department liaison. John Axtell seconded. All in favor.

Appointment of the Liaison to the Police Department:

John Axtell made the motion to appoint Emmett Santillo as the Police Department liaison. Emmett Santillo seconded. All in favor

Reappoint all Current Full and Part Time Union Employees with Increases as Stated in Union Contracts:

Emmett Santillo made the motion to reappoint all current full and part time employees with increases as stated in the union contracts or at budget meetings. Tom Roush seconded. All in favor.

Appoint Deputy Tax Collector:

Emmett Santillo made the motion to accept Kristen Kelosky as deputy tax collector as present by Lauren Murphy. John Axtell seconded. All in favor.

Appointment of Solicitor:

Emmett Santillo made the motion to appoint Ryan Long as Solicitor noting that there was no increase for 2022 with a \$450.00 monthly retainer and no changes to the fee agreement since 2015. Tom Roush seconded. All in favor

Appoint of Engineer:

Emmett Santillo made the motion to appoint Lennon, Smith, Souleret, Inc. as Engineer and accept the compensation schedule submitted, noting that there was no increase for 2022. John Axtell seconded. All in favor.

Appointment of Zoning Enforcement Officer:

Emmett Santillo made the motion to appoint Eric Bock as Zoning Enforcement Officer and accept the compensation schedule submitted, noting that there was no increase for 2022. Tom Roush seconded. All in favor.

Appointment of Sewage Enforcement Officer:

Emmett Santillo made the motion to appoint the EADS Group as the primary SEO and Lisa Crespo as the secondary. John Axtell seconded. All in favor.

Zoning Fees and Township Permit Fees:

Emmett Santillo made the motion to keep the 2022 Township fee schedule the same as 2021 with changes in the near future and to appoint MDIA as building inspector, with no increase from 2021. John Axtell seconded. All in favor.

Appointment of Open Records Officer:

Emmett Santillo made the motion to appoint Jamie Wolf as the Open Records Officer and Lisa Crespo as the secondary. Tom Roush seconded. All in favor.

Appointment of Auditor:

Emmett Santillo made the motion to accept resolution 01032022-2 appointing Herrmann & Loll, CPA, as auditor, as advertised per Second-Class Township requirements prior to the Organization meeting, accepting the fee schedule provided. John Axtell seconded. All in favor.

Appointment of Emergency Management Coordinator:

Emmett Santillo made the motion to reappoint Andy Randza as Emergency Management Coordinator. John Axtell seconded. All in favor.

Appointment to the Vacancy Board:

Emmett Santillo made the motion to appoint Bruce Senior to the vacancy board. John Axtell seconded. All in favor.

Appointments to Boards

Sewer Authority & Water Authority: Emmett Santillo made the motion to accept Arthur Hayes request for reappointment of a 5-year term. John Axtell seconded. All in favor.

Planning Commission: Emmett Santillo made the motion to appoint Roger Zallon and Emmett Santillo to the Planning Commission Board for a 4-year term. John Axtell seconded. All in favor.

Zoning Hearing Board: Emmett Santillo made the motion to accept Ed Lowry's request for reappointment by resolution 01032022-3 with a term expiring December 31, 2023. John Axtell seconded. All in favor. David Weber does not wish to be reappointed to the Zoning Hearing Board, therefore, there is a vacancy at this time.

Select Depository and Select Signers:

Emmett Santillo made the motion for the Township General monies to remain with WesBanco, Franklin Township office, all current accounts with WesBanco will remain, Liquid Fuels monies will remain with PLGIT, Edward Jones will remain with savings and APRA monies. All current Supervisors and Township Clerk, Lisa Crespo, are delegated as signers to the accounts, in addition the Police Department Drug Investigation account with WesBanco will have Jeff Becze as a signer as well as the three Supervisors. Tom Roush seconded. All in favor.

Establish Time and Dates for Regular Monthly Meetings:

Emmett Santillo made the motion to keep the Township Regular monthly meetings the second Tuesday of every month and the time of 7:00 pm the same, Township Clerk to advertise. The only exception is a Township Regular meeting on November 9, 2022, due to Election Day being on the 8th. The Planning Committee will meet the first Tuesday of the month at 7:00 pm. Sewer and Water meet the 3rd Thursday of the month at 6:00 pm. Tom Roush seconded. All in favor.

Certify Delegates to the PSATS Annual Conference and Designate the Voting Delegate:

Emmett Santillo made the motion to authorize all Supervisors to attend the annual conference and to appoint Emmett Santillo as voting delegate for PSATS. Seconded by John Axtell. All in favor.

Appointment Beaver County COG Delegate/Alternate:

Emmett Santillo made the motion to appoint Emmett Santillo as Beaver County COG delegate, with John Axtell as the alternate. John Axtell seconded the motion. All in favor.

Establish Mileage Reimbursement Rate:

Consistent with the IRS, Emmett Santillo made the motion to establish the mileage reimbursement rate of \$0.585 cents. Tom Roush seconded. All in favor.

Contribution to North Sewickley Volunteer Fire Department:

Emmett Santillo made the motion to accept Resolution 01032022-4 setting the contribution for the Volunteer Fire Department which will remain the same from 2021 as 1 mill. John Axtell seconded. All in favor

NST Volunteer Fire Company Motor Vehicle Accident Rescue Rate Structure:

Emmett Santillo made the motion to accept Resolution 01032022-5 accepting the rate structure submitted by the NST-Volunteer Fire Department in accordance with Ordinance 070814 with no change from 2021 at this time. John Axtell seconded. All in favor.

Appointment of Fire Police:

Per NST Volunteer Fire Department, at this time there is no appointment to the Fire Police. NSTVFD will determine a candidate at their discretion.

Tax Levy 2022:

Emmett Santillo made the motion to accept Resolution 01032022-6 with no change from 2021, 9 mill tax levy. John Axtell seconded. All in favor.

Emmett Santillo made the motion to adjourn the Organization Meeting and move to the Regular Business meeting at 7:14 pm, Tom Roush seconded. All in favor.

REGULAR MEETING January 3, 2022

At 7:14 pm the Regular Meeting of the North Sewickley Township Board of Supervisor for January 3, 2022 was called to order by Chairman, Emmett Santillo.

ROLL CALL:

Emmett Santillo	Here
John Axtell	Here
Tom Roush	Here

PUBLIC SPEAK:

None

CORRESPONDENCE:

LSSE Newsletter

Court of Common Pleas - Petition

Don Enterprises, Inc – USDA Housing Preservation Home Repair Program

NiSource – General Information Letter

Equitrans Midstream – Pipeline Safety Brochure

Beaver County Assessment Office – 2021 Judicial Sale Bidder Pre-Registration

DEP – Extension Request

PSATS – 2022 Easy Reference Guide

United Stated Bankruptcy Court – Boy Scouts of America

MINUTES:

Emmett Santillo made the motion to accept the minutes of the Special Meeting Minutes of December 21, 2021, as written. John Axtell seconded. Tom Roush abstained from the vote as he was not a Supervisor. Motion carries.

REPORTS:A. Financial Report as of January 2022

Current General Funds Balance \$1,028,992.32

Liquid Fuels Balance \$13,700.85 as of December 31, 2021

B. Permit Report December 2021

1 building permit for a patio roof addition, 1 new single-family dwelling, 1 shed, 1 driveway for new single-family home.

C. Police Report/ACO Report December 2021

Criminal Activity- Part 1 Offences- 1, Part II Offences- 22. Total Police Service Activity- 76, Citations Issued Moving- 11, Non-Moving- 5. Total Miles driven 3,376 - fuel consumed 282.6 gallons. Animal Control Report- 3 incidents handled. Submitted by Chief Becze.

D. Road Report December 2021

Cut some trees on Edgewood hill, Bologne Valley Rd. and Wildwood that was broke off and hanging. Straightened a Watch Children sign on Bologne Valley Rd. Cleaned drains around the Township. Put in a new pole and light in the back lot. Made a screen to sift lumps out of the ash pile. Waxed all the trucks. Put spotlights on the back of the new truck. Changed the oil filters in the CAT backhoe, also the hydraulic fluid and filters also the fuel filters and the air filters. Wire wheeled the rust off the snowplow for the new truck and primed and painted it. Also started wire wheeling the other two big plows. Used 259 gallons of diesel fuel and 70 gallons of gasoline. Submitted by Wayne Young, Road Foreman.

E. Engineer Report- Monthly Engineer's Report present to the Supervisors and attached with meeting packet.

2021 Road Program close-out coordination going on Bologne Valley Road Bridge Replacement discussion. Leech Lane and Planning update on the report.

F. Ryan Long, Solicitor Report- None

ACTION ON BILLS:

Emmett Santillo made the motion to accept the bills as presented in the amount of \$66,718.66. John Axtell seconded. All in Favor.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PUBLIC COMMENT:

Beth Metney – 416 Concord Circle – Asked about the police cruiser that was wrecked on New Year’s Eve. Ms. Metney asked if we would be replacing it. Police Chief, Jeffrey Becze, responded that we need to work with the insurance company to get the details figured out. Lisa Crespo informed the public that it will be reported at the next month meeting on the police report because it did happen in the month of January, we were not neglecting informing the public.

ADJOURNMENT:

At 7:26 P.M. Emmett Santillo made a motion to adjourn. Thom Roush seconded the motion. All in favor.

Jamie Wolf