

**MEETING MINUTES WORK SESSION
NORTH SEWICKLEY TOWNSHIP SEWER AUTHORITY
December 16, 2021**

Role Call	The monthly business meeting was called to order at 6:00 pm by Chairman, Ken Chute. Present were Brent Tritt, Rudolph Shirilla, Emmett Santillo, Manager, Lisa Crespo, Engineer, Emily Palmer, Solicitor, Myron Sainovich and one visitor. Arthur Hayes, absent.
Moment of Silence	A moment of silence was held for the passing of Water Authority employee, Dennis States.
Public Input	None
Meeting Minutes	Motion by Brent Tritt and seconded by Emmett Santillo to approve the Regular Business Meeting Minutes of the Sewer Authority, dated November 18, 2021. Four ayes, motion carried.
Bills For Board Approval	The Sewer Authority bills were presented to the Board for review. Bills totaling \$136139.14 were presented for review/approval. Motion by Emmett Santillo and seconded by Brent Tritt to approve payment of all bills. Four ayes, motion carried.
Treasurer's Report	Presented was the Sewer Authority Treasurer's report from November 2021 for review and discussion.
Operations Report	Discussion on the operation of the pump stations for November 2021. Report grinder pumps and PA One Call activity.
General Reports	Presented were the bank balance reports, the aged accounts receivables, and weekly activity reports for Justin, Ryan, Cody and Devin.
Old Business	None
New Business	Motion by Emmett Santillo and seconded by Rudolph Shirilla to approve the employee training for the eight-week Operator course via live stream, starting May 31, 2022, in the amount of \$800.00 per employee for Ryan, Devin and Cody. Four ayes, motion carried. Review of the 2022 proposed budget. Discussion on employee increases being \$1.00 per hour with the exception of the Manager, Lisa Crespo. Budget is tabled until next meeting. The Board would like to see the increase in the budget with the proposed \$1.00/hr per employee for further discussion. Motion by Rudolph Shirilla and seconded by Emmett Santillo to approve the hourly rate for Devin Blinn to be \$15.00/hr effective January 1, 2022. Four ayes, motion carried.
Engineers Report	Emily Palmer presented the Monthly Engineer's report for the Sewer Authority, report attached in meeting packet. Emily recommends that we permit and design the Brighton Road Lift station upgrades in 2022 and begin construction in 2023. Discussion on the Beaver Falls CAP and reviewing the taps to be sure we are asking for enough for 2022.

Solicitor's
Report None

Executive
Session None

Public Input None

Adjournment **Motion by Kenneth Chute and seconded by Rudolph Shirilla to adjourn the meeting at 6:21 pm. Four ayes, motion carried.**

Lisa A. Crespo, Manager

January 20, 2022